2Life Communities Protocol: Apartment Disinfection After Vacancy

<table>
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<th>Policy Title:</th>
<th>Apartment Disinfection after Vacancy</th>
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<td>Responsible Department(s):</td>
<td>Operations</td>
</tr>
<tr>
<td>Effective Date:</td>
<td>04/21/20</td>
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<td>Approved By:</td>
<td>2Life Protocol Team</td>
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I. PROTOCOL STATEMENT:
2Life Communities strives to ensure the safety of all our residents. This policy outlines actions for how to safely disinfect an apartment after a resident has vacated, regardless of infection status.

II. SCOPE: All 2Life staff performing cleaning and disinfecting.

III. IMMEDIATE ACTIONS:

IV. NO ACCESS SHOULD BE GRANTED TO THE APARTMENT FOR MINIMUM OF FIVE DAYS AFTER THE RESIDENT HAS VACATED THE APARTMENT.

V. Cleaning chemicals to use during cleaning of apartment: Disinfectant; Neutral Floor Cleaner; Bathroom Cleaner; Glass Cleaner; Bleach Wipes

VI. Equipment to use during cleaning of apartment: Disinfectant bucket: Wet mop with handle and bucket: High Duster: Toilet brush and holder: 4-6 Rags: Trash bags

VII. Personal protective equipment (PPE) required: Gloves: Mask

VIII. Cleaning protocol
1. Do NOT enter apartment for five days
2. After five days, allow family to enter apartment and remove belongings
3. Discard anything left in apartment after the family is finished with the personal belongings
   • Wash hands for a minimum of 20 seconds after entering the apartment
   • Don gloves and mask
   • Follow label instructions regarding kill times for viruses
     o Hydrogen Peroxide = Keep the surface wet for 30 seconds
     o Bleach Wipes = Keep the surface wet for 1 minute
     o Disinfectant = Keep the surface wet for 10 minutes
4. Move clockwise from door - skipping bathroom for last
   • Empty trash containers
• Discard any open tissue boxes or toilet paper rolls
• Perform high dusting (all areas above shoulder height) includes but not limited to: TV, clock, blinds, vents, lights.
• Change rags as needed
• Saturate your cleaning rag with disinfectant. Clean the following: ledges, door handles, light switches, built in storage cabinets, drawers and doors, window sills/ledges, winks/faucets, stove, refrigerator.
• Walls/thermostat
• Vacuum carpet and mop hard surface
• **Clean and disinfect bathroom last** -- saturate a new rag with disinfectant; clean the following: mirror, switches, door handles, sink and counter, wipe out all cabinets and shelves, wipe towel rack, wipe shower or tub, walls, toilet including seat/rim; mop floor.
• When Complete:
  o Discard gloves and mask
  o Remove all trash
  o Thoroughly wash hands