2Life Communities Protocol: Building Access

<table>
<thead>
<tr>
<th>Policy Title:</th>
<th>Building Access</th>
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<tr>
<td>Responsible Department(s):</td>
<td>Operations</td>
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<tr>
<td>Effective Date:</td>
<td>04/09/20</td>
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<td>Approved By:</td>
<td>2Life Protocol Team</td>
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I. **PROTOCOL STATEMENT:**
2Life Communities strives to ensure the safety of all our residents. This policy outlines actions to support implementation of safe building access procedures that are intended to further strengthen the measures that 2Life is taking to keep our residents safe.

II. **SCOPE:** All who enter a 2Life building

III. **IMMEDIATE ACTIONS:**

IV. Access is only permitted through primary access doors that are staffed with security and/or front desk workers. All other doors are restricted to emergency egress only.

V. Under the guidance of the MA Executive Office of Health & Human Services, the following individuals will be considered for entry to 2Life buildings: Only those individuals involved in the medical and/or medication-related healthcare of a resident or those providing caregiving services that are necessary to maintain and/or sustain the safe and healthy condition of a resident are permitted access to the building. This includes, but is not limited to, the following: Home Health Aides, Personal Care Attendants, Nurses, Homemakers (meal prep, housekeeping, etc.), Case Managers, Caregivers and others providing supportive services essential to the health and well-being of a resident such as: medication management, wound care, bathing, physical therapy, transferring, and personal care.

VI. 2Life essential personnel will be permitted access.

VII. Access screening will include the following:

1. Confirming that you fall within an approved category for access. If so, temperature will be taken with an infrared thermometer. Anyone attempting to enter the building with a temperature above 100.3°F will be provided with a mask and instructed to leave the premises.
2. Confirming that you do not have any other symptoms of a respiratory infection such as cough, shortness of breath, or a sore throat.
3. Confirming that you have not travelled outside of the United States in the last 14 days.
4. Confirming that you have not had close contact with anyone under investigation, surveillance, or self-quarantine for COVID-19.

VIII. Once approved for access, you must adhere to safety and disinfecting protocols, which include sanitizing hands upon entry and wearing a mask at all times in the building.